



STATE OF WASHINGTON  
WASHINGTON STATE BOARD OF HEALTH  
*1102 SE Quince Street • PO Box 47990  
Olympia, Washington 98504-7990*

January 8, 2002

TO: Washington State Board of Health Members

FROM: Don Sloma, Executive Director

RE: LOCAL BOARDS OF HEALTH MEETING MINUTES HIGHLIGHTS  
TO BE INCLUDED IN STATE BOARD "FYI"

**Summary**

The Board Chair has asked that we develop closer working relationships with the Local Boards of Health (LBOH). To improve our visibility with these and other groups, we have posted announcements and upcoming events on our website.

Some LBOH continue to send their monthly meeting minutes to the board office, but we have made no systematic effort to collect and pass along information to State Board Members or others in the public health community.

Board staff has contacted each of the principal administrators of each LBOH to regularly obtain from them, minutes from their board meetings. Starting this month, we will summarize approximately eight LBOH per month in our monthly FYI section. On this cycle we will be able to highlight each board's activities three times per year.

**Recommended Board Action**

*None*